

ANNUAL REPORT

31 December 2017

THE FOOD BANK SINGAPORE LTD.

Unique Entity Number: 201200654E

ORGANISATION INFORMATION

Unique entity number	201200654E
Registered office	39 Keppel Road #01-02/04 Tanjong Pagar Distripark Singapore 089065
Directors	Nichol Ng Wee Teng (Huang Weiting) Ng Hon Han, Nicholas Goh Chong Meng Jean Tan Si Se (Chen Sixi) Wong H'sien Loong (Wang Qunlong) Magdalene Yee Wei Min (Yu Huimin)
Bankers	DBS Bank Ltd Oversea-Chinese Banking Corporation Limited
Auditors	P G Wee Partnership LLP Public Accountants and Chartered Accountants 79 Anson Road #07-03 Singapore 079906 Tel: 62208858 Fax: 62206778

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DIRECTORS' STATEMENT

For the financial year ended 31 December 2017

The directors of The Food Bank Singapore Ltd. (the "Company") present their report to the members together with the audited financial statements of the company for the year ended 31 December 2017.

Opinion of the directors

In the opinion of the directors, financial statements of the company and notes comprising a summary of significant accounting policies and other explanatory notes are drawn up so as to give a true and fair view of the financial position of the company as at 31 December 2017, and of the financial performance changes in equity and cash flows of the company for the financial year then ended and at the date of this statement, there are reasonable grounds to believe that the company will be able to pay its debts when they fall due.

The Board of Directors approved and authorised these financial statements for issue.

Directors

The directors of the company in office at the date of this report are as follows:

Nichol Ng Wee Teng (Huang Weiting)
Ng Hon Han, Nicholas
Goh Chong Meng
Jean Tan Si Se (Chen Sixi)
Wong H'sien Loong (Wang Qunlong)
Magdalene Yee Wei Min (Yu Huimin)

Arrangements to enable directors to acquire benefits by means of the acquisition of shares and debentures

The company is a company limited by guarantee and has no share capital.

Directors' interests shares or debentures

The company is a company limited by guarantee and has no share capital.

Share options

The company is a company limited by guarantee. As such, there are no share options or unissued shares under option

DIRECTORS' STATEMENT
For the financial year ended 31 December 2017

Independent auditor

The independent auditor, P G Wee Partnership LLP, have expressed their willingness to accept re-appointment.

On Behalf of the Board of Directors,



Nichol Ng Wee Teng
(Huang Weiting)
Director



Ng Hon Han, Nicholas
Director

28 March 2018

INDEPENDENT AUDITOR'S REPORT

To the Members of The Food Bank Singapore Ltd.

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of The Food Bank Singapore Ltd. (the "Company"), which comprise the balance sheet as at 31 December 2017, and statement of financial activities and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Companies Act, Chapter 50 (the Companies Act), the Charities Act, Chapter 37 and other relevant regulations (the Charities Act and Regulations) and Charity Accounting Standards in Singapore (CASs) so as to give a true and fair view of the financial position of the Company as at 31 December 2017 and of the financial performance and cash flows of the Company for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Company in accordance with the Accounting and Corporate Regulatory Authority (ACRA) Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for other information. The other information comprises the Directors' Statement.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report the fact. We have nothing to report in this regard.



INDEPENDENT AUDITOR'S REPORT

To the Members of The Food Bank Singapore Ltd.

Responsibilities of Management and Directors for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Companies Act, the Charities Act and Regulations and Charity Accounting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

Directors' responsibilities include overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedure that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosure made by management.

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INDEPENDENT AUDITOR'S REPORT

To the Members of The Food Bank Singapore Ltd.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusion are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Matters Relating to Prior Year Auditors Report

The prior year report dated 17 March 2017, issued a qualified opinion as follows:

We were unable to obtain sufficient appropriate evidence as to the completeness of the donation and sales amounting to SGD 505,197 because we were unable to satisfy ourselves the controls in place for the collection of donations. The donations also include donation in kind of SGD 399,326 which represent food items donated and are based on an estimates of fair value at the date of receipt of the food items. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

Our opinion on the current period's financial statements is unmodified because there is no effect of this matter on the current period's figures. Controls on the collection of donations were resolved by way of having sequential number for receipts and valuation of donations in kind were resolved by way of having a unit cost price list as at year end.



INDEPENDENT AUDITOR'S REPORT

To the Members of The Food Bank Singapore Ltd.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required to be kept by the Company have been properly kept in accordance with the provisions of the Companies Act, and the Charities Act and Regulations.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- (a) the Company has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Company has not complied with the requirements of Regulation 15 of the Charities (Institutions of a Public Character) Regulations.

P G Wee Partnership LLP
Public Accountants and
Chartered Accountants
Singapore

28 March 2018

STATEMENT OF FINANCIAL ACTIVITIES

For the financial year ended 31 December 2017

	Note	2017 SGD	2016 SGD
INCOME			
Revenue, Gains and Other Support			
Donation in Kind	4	269,456	399,326
Donation (Non-Tax Exempt)		275,686	105,871
Donation (Tax Exempt)		324,159	630,540
		<u>869,301</u>	<u>1,135,737</u>
Other Income			
Expired Food Sales		459	290
Sales		-	244
Rental Income		12,000	-
Government Grant		7,104	2,268
Total Income		<u>888,864</u>	<u>1,138,539</u>
Less:			
EXPENDITURES			
Donation in Kind		269,456	399,326
Purchased Food Distributed		254,610	202,849
		<u>524,066</u>	<u>602,175</u>
General and Administrative Expenses			
Advertising Fees		-	3,424
Bank Charges		1,095	2,105
Depreciation Expense	7	44,444	13,275
Donation		1,515	-
Entertainment		7,598	4,099
Employee Benefit Expense	5	177,506	110,060
Event Expense		9,967	7,411
Freight and Handling Charges		-	600
General Expense		3,859	3,684
IT Expenses		1,377	-
Insurance Expenses		1,104	-
Finance Lease Interest		5,604	2,095
Medical Expenses		2,642	3,233
Printing and Stationery		2,719	6,780
Packaging Expenses		8,523	5,633

STATEMENT OF FINANCIAL ACTIVITIES

For the financial year ended 31 December 2017

	Note	2017 SGD	2016 SGD
Repair and Maintenance		1,406	956
Rental for Food Pantry		44,940	22,470
Rental of Vehicle		2,248	21,046
Small asset expenses		3,435	-
Staff Uniform		1,700	850
Telecommunications		2,458	1,900
Transport		1,910	2,039
Utilities		5,520	1,689
Upkeep of Motor Vehicles		20,957	19,323
Waste Disposal Expenses		1,784	-
		<u>354,311</u>	<u>232,672</u>
Governance Expenses			
Auditor's Remuneration	15	1,200	1,200
Secretarial Fee		1,200	1,000
Subscription Fee		1,923	3,736
		<u>4,323</u>	<u>5,936</u>
Total Expenditure		<u>882,700</u>	<u>840,783</u>
Surplus for the Year		<u>6,164</u>	<u>297,756</u>
Reconciliation of Fund			
Total Fund Brought Forward		<u>480,738</u>	<u>182,982</u>
Total Fund Carried Forward		<u>486,902</u>	<u>480,738</u>

The accompanying notes form an integral part of these financial statements.

BALANCE SHEET

As at 31 December 2017

	Note	2017 SGD	2016 SGD
Assets			
Non-Current Assets			
Plant and Equipment	7	171,986	126,630
Total Non-Current Assets		<u>171,986</u>	<u>126,630</u>
Current Assets			
Other Assets	8	16,114	18,269
Other Receivable		2,000	-
Cash and Cash Equivalents	9	508,486	467,679
Total Current Assets		<u>526,600</u>	<u>485,948</u>
Total Assets		<u>698,586</u>	<u>612,578</u>
Fund and Liabilities			
Unrestricted Fund		486,902	480,738
Total Fund		<u>486,902</u>	<u>480,738</u>
Non-Current Liabilities			
Finance Lease Payables	10	130,281	80,092
Total Non-Current Liabilities		<u>130,281</u>	<u>80,092</u>
Current Liabilities			
Trade and Other Payables	11	53,555	36,731
Finance Lease Payables	10	27,848	15,017
Total Current Liabilities		<u>81,403</u>	<u>51,748</u>
Total Liabilities		<u>211,684</u>	<u>131,840</u>
Total Fund and Liabilities		<u>698,586</u>	<u>612,578</u>

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CASH FLOWS
For the financial year ended 31 December 2017

	Note	2017 SGD	2016 SGD
Cash Flows From Operating Activities			
Surplus for the year		6,164	297,756
Adjustment for:			
Interest Expense		5,604	2,095
Depreciation of Plant and Equipment		44,444	13,275
Operating Cash Flows Before Changes in Working Capital		56,212	313,126
Changes in Working Capital			
Other Receivables		(2,000)	-
Other Assets		2,155	(11,989)
Trade and Other Payables		16,824	(74,055)
Cash Flows From (Used In) Operations		73,191	227,082
Interest Paid		(5,604)	(2,095)
Net Cash Flows From (Used In) Operating Activities		67,587	224,987
Cash Flows from Investing Activities			
Purchases of Plant and Equipment		-	(34,785)
Net Cash Flows From (Used In) Investing Activities		-	(34,785)
Cash Flows From Financing Activities			
Payment of Finance Lease Payables		(26,780)	(10,011)
Net Cash Flows From (Used In) Financing Activities		(26,780)	(10,011)
Net Increase (Decrease) in Cash and Cash Equivalents		40,807	180,191
Cash and Cash Equivalents, Statement of Cash Flows, Beginning Balance		467,679	287,488
Cash and Cash Equivalents, Statement of Cash Flows, Ending Balance	9	508,486	467,679

The accompanying notes form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2017

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General Information

The Food Bank Singapore Ltd. is incorporated in Singapore. The company's registered office and is located at 39 Keppel Road #01-02/04 Tanjong Pagar Distripark Singapore 089065. This company was registered as a Charity on 10 August 2012 and has been accorded the status of an Institute of Public Character ("IPC") for the period from 1 May 2015 to 30 April 2016. The company IPC status has been approved for the period from 31 July 2017 to 30 August 2018.

The Board of Directors approved and authorised these financial statements for issue.

The principal activities of the company are providing charitable and other supporting activities by collecting the surplus foods in the market and providing them to organisations and people in need for food. The company is limited by guarantee and not having a share capital. Members of the company are either Full Members or Associate Members. Under clause 9 of its Association to Constitution, every member shall undertake to contribute a sum not exceeding SGD 100 to the assets of the company in the event of the company being wound up.

2. Significant Accounting Policies

Basis of Accounting

The financial statements have been prepared in accordance with the Charities Accounting Standard ("CAS").

The financial statements expressed in Singapore Dollar ("SGD") are prepared in accordance with the historical cost convention except as disclosed, where appropriate, in the accounting policies below.

The preparation of financial statements in conformity with Charities Accounting Standard ("CAS") requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the financial year. Although these estimates are based on management's best knowledge of current events and actions, actual results may ultimately differ from those estimates.

The accounting policies adopted are consistent with those of the previous year.

Functional and Presentation Currency

Items included in the financial statements are measured using the currency of the primary economic environment in which the Charity operates ("the functional currency"). The financial statements are presented in Singapore Dollar ("SGD"), which is the company's functional and presentation currency.

All financial information presented are denominated in Singapore Dollars ("SGD") unless otherwise stated.

Revenue Recognition

Revenue comprises the fair value of the consideration received or receivables for sales of goods. Revenue are recognised as follows:

(a) Sale of Goods

Revenue from sale of goods is recognised when products have been delivered to the customers, the customers have accepted the products and collectibility of related receivables is reasonably assured.

(b) Donation Income

Donation income is recognised on receipt basis.

(c) Donations in Kind

A donation in kind is included in the statement of comprehensive income based on an estimate of the fair value at the date of the receipt of the donation of the non-monetary asset or the grant of a right to the monetary asset. The donation is recognised if the amount of the donation can be measured reliably and there is no uncertainty that it will be received.

Employee Benefit Expenses

(a) Retirement Benefit Costs

Contributions to defined contribution retirement benefit plans are recorded as an expense as they fall due. Contributions made to government managed retirement benefit plan such as the Central Provident Fund which specifies the employer's obligations are dealt with as defined contribution retirement benefit plans.

(b) Employee Leave Entitlement

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for leave as a result of services rendered by the employees up to the end of the reporting year.

Income Taxes

As a charity, the company is exempt from tax on income and gains falling within section 13U(1) of the Income Tax Act to the extent that these are applied to its charitable objects.

Plant and Equipment

Plant and equipment are stated at cost less accumulated depreciation and impairment losses.

Depreciation is calculated on the straight-line method to write off the cost of the assets over their estimated useful lives. The estimated useful lives have been taken as follows:

Motor vehicles	-	5 years
Furniture and fittings	-	5 years

The residual values, estimated useful lives and depreciation method are reviewed, and adjusted as appropriate, at end of each reporting year. The effects of any revision recognised in profit or loss when the changes arise.

Fully depreciated assets are retained in the accounts until they are no longer in use.

On disposal of an item of property, plant and equipment, the difference between the net disposal proceeds and its carrying amount is recognised in profit or loss.

Cash and Cash Equivalents

This includes deposits with financial institutions.

Financial Assets

Financial assets are recognised when, and only when, the company becomes a party to the contractual provisions of the financial instrument.

When financial assets are recognised initially, they are measured at fair value, plus, in the case of financial assets not at fair value through profit or loss, directly attributable transaction costs.

A financial asset is derecognised where the contractual right to receive cash flows from the asset has expired. On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received and any cumulative gain or loss that had been recognised in fair value reserve within equity is recognised in profit or loss.

All regular way purchases and sales of financial assets are recognised or derecognised on the trade date i.e. the date that the company commits to purchase or sell the asset. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the period generally established by regulation or convention in the marketplace concerned.

Loans and Receivables

Financial assets with fixed or determinable payments that are not quoted in an active market are classified as loans and receivables. Subsequent to initial recognition, loans and receivables are measured at amortised cost using the effective interest rate method. Gains and losses are recognised in profit or loss when the loans and receivables are derecognised or impaired, and through the amortisation process.

Impairment of Financial Assets

The company assesses at the end of the financial year whether there is any objective evidence that a financial asset is impaired.

Assets Carried at Amortised Cost

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account. The amount of the loss is recognised in profit or loss.

When the asset becomes uncollectible, the carrying amount of impaired financial assets is reduced directly or if an amount was charged to the allowance account, the amounts charged to the allowance account are written off against the carrying value of the financial asset. To determine whether there is objective evidence that an impairment loss on financial assets has been incurred, the company considers factors such as the probability of insolvency or significant financial difficulties of the debtor and default or significant delay in payments.

Financial Liabilities

Financial liabilities are recognised when, and only when, the company becomes a party to the contractual provisions of the financial instrument. Financial liabilities are initially recognised at fair value of the consideration received plus, in the case of a financial liability not at fair value through profit or loss, directly attributable transaction costs and subsequently measured at amortised cost using the effective interest rate method.

Gain and losses are recognised in profit or loss when the liabilities are derecognised as well as through the amortisation process. The liabilities are derecognised when the obligation under the liability is extinguished.

Finance Leases

Leases of assets in which the company assumes substantially the risks and rewards of ownership are classified as finance leases. Finance leases are capitalised at the inception of the lease at the lower of the fair value of the leased item and the present value of the minimum lease payments. Each lease payment is allocated between the liability and finance charges so as to achieve a constant rate on the finance balance outstanding. The corresponding rental obligations, net of finance charges, are included in finance lease payables. The interest element of the finance cost is recognised in profit or loss over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability for each period.

Operating Leases

(a) When a company is the lessee

Leases of assets in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are recognised in profit or loss on a straight-line basis over the period of the lease.

When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

(b) When a company is the lessor

Assets leased out under operating leases are included in investment property and are at cost less accumulated depreciation and impairment loss. Rental income (net of any incentives given to lessee) is recognised on a straight-line basis over the lease term.

Provisions

A provision is recognised when there is a present obligation (legal and constructive) as a result of past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at the end of each reporting year and adjusted to reflect the current best estimate.

Critical Accounting Estimates and Judgements

The preparation of the company's financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities at the reporting date. However, uncertainty about these assumptions and estimates could result in outcomes that could require a material adjustment to the carrying amount of the asset or liability affected in the future.

Key Sources of Estimation Uncertainty

The key assumptions concerning the future and other key sources of estimation uncertainty at the end of the reporting year, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Useful life of Plant and Equipment

Plant and equipment are depreciated on a straight-line basis over their estimated useful lives. Management estimates the useful lives of these plant and equipment to be within 5 years. The carrying amount of the company's plant and equipment as at 31 December 2017 is disclosed in note 7 to the financial statements. Changes in the expected level of usage and technological developments could impact the economic useful lives and the residual values of these assets, therefore future depreciation charges could be revised.

3. Related Party Relationships and Transactions

FRS 24 defines a related party as a person or entity that is related to the reporting entity and it includes (a) A person or a close member of that person's family if that person: (i) has control or joint control over the reporting entity; (ii) has significant influence over the reporting entity; or (iii) is a member of the key management personnel of the reporting entity or of a parent of the reporting entity. (b) An entity is related to the reporting entity if any of the following conditions apply: (i) The entity and the reporting entity are members of the same group. (ii) One entity is an associate or joint venture of the other entity. (iii) Both entities are joint ventures of the same third party. (iv) One entity is a joint venture of a third entity and the other entity is an associate of the third entity. (v) The entity is a post-employment benefit plan for the benefit of employees of either the reporting entity or an entity related to the reporting entity. (vi) The entity is controlled or jointly controlled by a person identified in (a). (vii) A person identified in (a)(i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).

3.1 Related parties:

There are transactions and arrangements between the reporting entity and related parties and the effects of these on the basis determined between the parties are reflected in these financial statements. The current related party balances are unsecured, without fixed repayment terms and interest unless stated otherwise.

Significant related party transactions

In addition to the transactions and balances disclosed elsewhere in the notes to the financial statements, this item includes the following:

	2017	2016
	SGD	SGD
<i>Company in which director have interest</i>		
Purchases	185,452	184,007
<i>Directors</i>		
Donations	-	50,000

3.2 Key management compensation:

	2017	2016
	SGD	SGD
Salaries and other short-term employee benefits	17,566	-

The above amounts are included under employee benefits expense. Included in the above amounts are following items:

	2017	2016
	SGD	SGD
Director's remuneration and bonus	16,340	-
Contributions to defined contribution plan ("CPF")	1,226	-

Key management personnel are directors and those persons having authority and responsibility for planning, directing and controlling the activities of the company, directly or indirectly. The above amounts for key management compensation are for all the directors and other key management personnel.

4. Donation in kind

This represents food items donated and the donated food included in the statement of comprehensive income is based on an estimate of fair value at the date of the receipt of the food items.

5. Employee Benefit Expense

	2017	2016
	SGD	SGD
Director's remuneration and bonus	16,340	-
Staff Salaries and Bonus	126,303	84,500
CPF Contribution	20,931	13,867
Helpers Allowance	13,932	11,693
	<u>177,506</u>	<u>110,060</u>

6. Income Tax Benefit (Expense)

The company qualifies as a charitable institution under Section 13(1) (zm) of the Income Tax Act.

7. Plant and Equipment

	Motor Vehicles	Furniture and Fittings	Total
	SGD	SGD	SGD
Cost			
At 1.1.2016	-	-	-
Additions	118,447	21,458	139,905
At 31.12.2016	118,447	21,458	139,905
Additions	89,800	-	89,800
At 31.12.2017	208,247	21,458	229,705
Accumulated Depreciation			
At 1.1.2016	-	-	-
Depreciation for year	11,845	1,430	13,275
At 31.12.2016 and 1.1.2017	11,845	1,430	13,275
Depreciation for year	40,152	4,292	44,444
At 31.12.2017	51,997	5,722	57,719
Net Carrying Amount			
At 31.12.2017	156,250	15,736	171,986
At 31.12.2016	106,602	20,028	126,630

Motor vehicles are under finance leases (note 10).

8. Other Assets

	2017	2016
	SGD	SGD
Deposits	9,740	2,834
Prepayments	6,374	15,435
	<u>16,114</u>	<u>18,269</u>

9. Cash and Cash Equivalents

This represents deposits with financial institutions.

During the year, the company acquired plant and equipment with a total cost of SGD 89,800 (2016: SGD 139,905) of which SGD 89,800 (2016: SGD 105,120) was acquired by means of finance lease.

10. Finance Lease Payables

	Minimum Lease Payments	Present Value of Payments	Minimum Lease Payments	Present Value of Payments
	2017	2017	2016	2016
	SGD	SGD	SGD	SGD
Not later than one year	33,676	27,848	18,160	15,017
Later than one year but not later than five years	134,705	111,393	72,641	60,069
More than five years	22,845	18,888	24,214	20,023
Total minimum lease payments	191,226	158,129	115,015	95,109
Finance charges	(33,097)	-	(19,906)	-
Total present value of minimum lease payments	158,129	158,129	95,109	95,109

The rates of interest for finance leases are 2.99% (2016: 2.99%) per annum. Interest rates are fixed at contract date.

11. Trade and Other Payables

	2017	2016
	SGD	SGD
Trade payables		
- Related parties (note 3)	18,503	12,397
Deposit received	8,050	7,600
Accrual	27,002	16,734
	53,555	36,731

Trade payables are non-interest bearing and are normally settled on 30 days' terms.

12. Operating Lease Arrangements

At the end of the reporting year, the company has outstanding commitments under non-cancellable operating leases in respect of rental of premise which fall due as follows:

	2017	2016
	SGD	SGD
<i>Rental payable</i>		
Not later than one year	22,470	44,940
Later than one year but not later than five years	-	22,470
	22,470	67,410

13. Fund Management

The company maintains only unrestricted funds. Funds set up for specific purposes are classified as restricted funds. All income and expenses other than those attributable to restricted funds and common overheads are recorded in the unrestricted fund's statement of financial activities. In order to ensure observance of limitations and restrictions placed on the use of resources available to the company, the financial statements of the company are maintained substantially in accordance with the principles of "fund accounting" whereby the resources for various purposes are classified for accounting and reporting purposes into specific funds that are in accordance with activities or objectives specified.

14. Reserves Policy

	2017	2016
	SGD	SGD
Unrestricted fund	486,902	480,738
Ratio of Reserves to Annual Operating Expenditure	<u>0.55</u>	<u>0.57</u>

The company will maintain its reserve policy at a level which is at least equivalent to a minimum of half a year of the current operating expenses. The management regularly reviews the amount of reserves that are required to ensure that they are adequate to fulfil the company's continuing obligations and provide financial stability to the company's beneficiaries, donors and supporters.

15. Auditor's Remuneration

Auditor's remuneration for the year amounted to SGD 1,200 (2016: SGD 1,200). There were no other services rendered during the year.